

# SACRAMENTO COUNTY

OFFICE OF EMERGENCY SERVICES



## 2020-2024 INTEGRATED PREPAREDNESS PLAN



FINAL 2020

## PREFACE

The *Sacramento County Office of Emergency Services (OES) Multi-Year Integrated Preparedness Plan (IPP)*, formerly the Multi-Year Training and Exercise Plan (MYTEP) is the roadmap to accomplish the organizational priorities including the development and maintenance of the overall preparedness capabilities required to facilitate effective response to all hazards faced by Sacramento County. This organization is pursuing a coordinated preparedness strategy that combines enhanced planning, resource acquisition, innovative training and realistic exercises to strengthen its emergency preparedness and response capabilities. The training and exercises play a crucial role in providing the organization with a means of attaining, practicing, validating and improving its high-priority capabilities.

The IPP covers a five-year period beginning in 2020 through 2024. This plan outlines broad training and exercise goals that may be refined as funding and staffing resources allow. It sets priorities for the Sacramento Operational Area for training and exercise, as well as informs our regional partners to effect a better exchange of information and shared competencies.

## PURPOSE

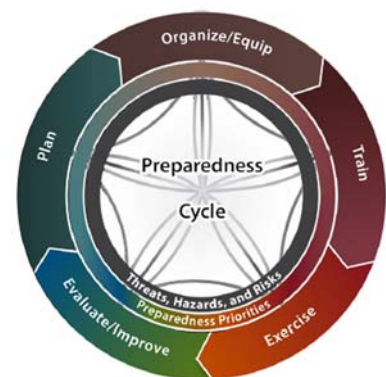
The purpose of the Multi-Year Integrated Preparedness Plan (IPP) is to document an organization's overall training and exercise program priorities for a specific multi-year time period. It is considered to be a living document that can be updated and refined annually. These priorities are linked to corresponding core capabilities, and, if applicable, a rationale based on existing strategic guidance, threat assessments, corrective actions from previous exercises, or other factors. This Multi-year IPP identifies the training and exercises that will help the organization build and sustain the core capabilities needed to address its training and exercise program priorities.

The Multi-year IPP should lay out a combination of progressively building exercises – along with the associated training requirements – which address the priorities identified in the Integrated Preparedness Plan Workshop (IPPW). A progressive, multi-year exercise program enables organizations to participate in a series of increasingly complex exercises, with each successive exercise building upon the previous one until mastery is achieved. Further, by including training requirements in the planning process, organizations can address known shortfalls prior to exercising capabilities.

Included in this Multi-year IPP is a training and exercise schedule, which provides a graphic illustration of the proposed activities, scheduled for the years 2020-2024 (Pg 11).

## BENEFITS TO IMPLEMENTING A MULTI-YEAR T&E PLAN

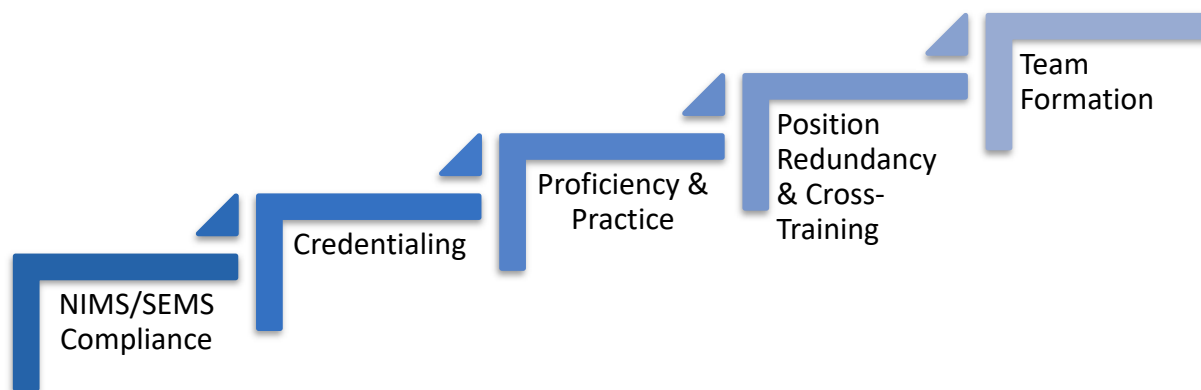
- Helps employees stay prepared and facilitates new employee understanding of the Office of Emergency Services plans and operations
- Provides managers and responders with a mechanism to evaluate operations and plans
- Focuses on continual improvement



## PROGRAM PRIORITIES

The following training priorities are reflective of the need to ensure all existing and newly assigned Emergency Operation Center (EOC) Personnel meet the National Incident Management System (NIMS) and Standardized Emergency Management System (SEMS) compliance requirements. Additionally, the state of California has criteria for EOC Personnel credentialing, a high-level priority is to have each member of the EOC team credentialed as Type III through the California Specialized Training Institute (CSTI). Further, based on nationally significant disasters and requests through the Emergency Management Assistance Compact (EMAC), Sacramento should identify and qualify individuals for interstate mutual aid.

While credentialing will allow personnel to participate as a mutual aid resource, this minimum criteria also allows OES to establish a baseline of transferable skills for a variety of positions within the organization. Preparing OES personnel serving in the EOC for these minimum training standards will only further the organization’s position should credentialing or minimum standards ever become tied to funding or reimbursement. Finally, through proficiency and mastery of training, and demonstrating these proficiencies and improvements during exercises, OES can develop teams that are response ready and capable of managing expectations during an activation of the EOC.



Priority	Core Capabilities	Rationale
Comply with the National Incident Management System (NIMS) and Standardized Emergency Management System (SEMS) training components and requirements.	<ul style="list-style-type: none"> <li>Operational Coordination</li> <li>Public Information and Warning</li> </ul>	High staff turn-over, requiring basic training that is accessible to all personnel.
Align with the California EOC Position and Section Credentialing Program	<ul style="list-style-type: none"> <li>Operational Coordination</li> <li>Public Information and Warning</li> </ul>	Ensure staff training minimums as established by baseline training criteria within the state credentialing program. <sup>1</sup>

<sup>1</sup> More information on the CSTI EOC Position Credentialing Program can currently be found [here](#)

Priority	Core Capabilities	Rationale
		<p>Additionally, a statewide credentialing program documents professional qualifications, certifications, training, and education requirements that define basic criteria expected of emergency services personnel.</p>
<p>Position Proficiency and Mastery</p>	<ul style="list-style-type: none"> <li>• Operational Coordination</li> <li>• Public Information and Warning</li> <li>• Operational Communications</li> <li>• Situation Assessment</li> <li>• Critical Transportation</li> <li>• Environmental Response</li> <li>• Fatality Management</li> <li>• Infrastructure Systems</li> <li>• Mass Care Services</li> <li>• Public Health &amp; Medical</li> <li>• Public &amp; Private Services</li> </ul>	<p>Build upon minimum training standards to develop a team concept and approach to information movement through the EOC.</p>
<p>Position Redundancy and Cross-Training</p>	<ul style="list-style-type: none"> <li>• Operational Coordination</li> <li>• Public Information and Warning</li> <li>• Operational Communications</li> <li>• Situation Assessment</li> <li>• Critical Transportation</li> <li>• Environmental Response</li> <li>• Fatality Management</li> <li>• Infrastructure Systems</li> <li>• Mass Care Services</li> <li>• Public Health &amp; Medical</li> <li>• Public &amp; Private Services</li> </ul>	<p>Cross-training and redundancy assures that critical tasks in the EOC will be completed within necessary timeframes. Furthermore, it helps to assure staff will take a team approach to resolving operational tasks.</p>

## Training Goals

### California State Office of Emergency Services 2019 Preparedness Review

#### High Priority

- Intelligence and Information Sharing
- Interdiction and Disruption
- Cybersecurity
- Community Resilience
- Risk and Disaster Resilience Assessment
- Critical Transportation
- Environmental Response / Health and Safety
- Fatality Management Services
- Fire Management and Suppression
- Mass Care Services
- Mass Search and Rescue Operations
- On-Scene Security, Protection, and Law Enforcement
- Operational Communications
- Infrastructure Systems
- Economic Recovery
- Health and Social Services
- Housing

#### Medium Priority

- Planning
- Public Information and Warning
- Operational Coordination
- Screening, Search, and Detection
- Critical Transportation
- Environmental Response/Health and Safety
- Logistics and Supply Chain Management
- Public Health, Healthcare and Emergency Medical Services
- Situational Assessment
- Natural and Cultural Resources

## Sacramento Operational Area Goals and Objectives

### **Goal 1:**

To achieve 60% compliance through certification by all EOC assigned personnel in the basic NIMS/SEMS training classes (IS 100, 200, 800, G 606) by June 30, 2024.

- Objective 1.1 Offer NIMS/SEMS Classroom training once per year for those who do not have access to the online training through EMI.

### **Goal 2:**

To achieve 60% compliance through certification by all EOC assigned personnel in the basic required courses toward CSTI EOC Position Credentialing (IS 701, IS 706, G 775, G 191, and Cal OES/CSTI Essential Emergency Management Concepts Course) by December 31, 2024

- Objective 2.1 Offer training classes that lead toward Type III credentialing at least once every other year.
- Objective 2.2 Provide a copy of the EOC Type III credentialing requirements to each person assigned a position within the EOC.

### **Goal 3:**

To achieve 60% compliance by all EOC assigned personnel to meet the certification, training, exercise participation, and minimum qualifications to achieve credentialing by CSTI by December 31, 2024.

- Objective 3.1 Conduct an annual review of staff training and compare against Type III Credential requirements.
- Objective 3.2 Conduct one functional or full-scale exercise once every other year

### **Goal 4:**

To achieve 85% compliance by all individuals assigned as a Public Information Officer (PIO) or in support of the Joint Information Center (JIC) or Joint Information System (JIS) in achieving the Crisis Communications Specialist Certificate (a total of 6 courses) by December 31, 2024.

- Objective 4.1 Offer annual Joint Information Center (JIC) training activation to test plans and procedures.

### **Goal 5:**

To support the readiness of the Sacramento Operational Area Incident Management Team (IMT) Type III team members with exercises and training.

- Objective 5.1 Qualify EOC staff in various positions on the Sacramento Operational Area Incident Management Team (IMT Type III Team).
- Objective 5.2 Coordinate requested training with Urban Area Security Initiative (UASI) to ensure delivery of critical All-Hazards Incident Management Team (AHIMT) Training annually within budgeted and grant allowances.

### **Goal 6:**

To increase plan familiarization by regularly reviewing and evaluating the effectiveness of the various plan documents within the Operational Area.

- Objective 6.1 Conduct regular seminars and trainings to acquaint members of the Operational Area with the various planning documents and procedures.

## Supporting Training

- Cal OES/CSTI Essential Emergency Management Concepts Course
- Cal OES/CSTI MHOSCA: Medical Health Operations Center Support Activities
- Cal OES/CSTI Safety Assessment Program Coordinator training
- Cal OES/CSTI Safety Assessment Program Evaluator Training
- E 388 Advanced Public Information Officer
- Fundamentals of Action Planning
- G 191 ICS/EOC Interface
- G 205 Disaster Recovery
- G 235 Emergency Planning
- G 288 Local Volunteer and Donations Management
- G 290 Basic Public Information Officer
- G 393 Disaster Mitigation
- G 557 Rapid Needs Assessment
- G 606: SEMS Orientation
- G 611 EOC Section Position
- G 626E Essential EOC Action Planning
- G 775: EOC Management and Operations
- ICS 300
- ICS 400
- ICS/SEMS/NIMS Combined Course
- [IS 100.C: Introduction to Incident Command System](#)
- [IS 200.C: Basic Incident Command System for Initial Response](#)
- [IS 42 Social Media in Emergency Management](#)
- [IS 700.B: National Incident Management System \(NIMS\)](#)
- [IS 706: NIMS Intrastate Mutual Aid, An Introduction](#)
- [IS 800.D: National Response Framework](#)
- L 105 Public Information and Warning
- L 131 Exercise Evaluation and Improvement Planning
- L 146 Homeland Security Exercise and Evaluation Program Training Course
- L 190 ArcGIS for Emergency Managers
- L 197 Integrating Access and Functional Needs Into Emergency Management
- L 948 Situation Awareness and Common Operating Picture
- L 952 NIMS ICS All-Hazards Public Information Officer
- L 958 NIMS ICS All-Hazards Operations Section Chief
- L 962 NIMS ICS All-Hazards Planning Section Chief
- L 964 NIMS ICS All-Hazards Situation Unit Leader
- L 967 NIMS ICS All-Hazards Logistics Section Chief
- L 969 NIMS ICS All-Hazards Communications Unit Leader
- L 973 NIMS ICS All-Hazards Finance/Administration Section Chief
- MGT 305 All-Hazards Incident Management Team Type 3
- PER 304 Social Media for Natural Disaster Response and Recovery
- SEMS Executive Course
- Situation and Resource Tracking System Training (WebEOC)



## Supporting Exercises

### Discussion Based Exercises

Discussion-based exercises are normally used as a starting point in the building block approach to the cycle, mix, and range of exercises. Discussion-based exercises include seminars, workshops, tabletop exercises (TTXs), and games. These types of exercises typically highlight existing plans, policies, mutual aid agreements, and procedures. Thus, they are exceptional tools for familiarizing agencies and personnel with current or expected jurisdictional capabilities. Discussion-based exercises typically focus on strategic, policy-oriented issues, and operations-based exercises tend to focus more on tactical response-related issues. Facilitators and/or presenters usually lead the discussion, keeping participants on track while meeting the objectives of the exercise.

### Operations Based Exercises

Operations-based exercises represent the next iteration of the exercise cycle; they are used to validate the plans, policies, agreements, and procedures solidified in discussion-based exercises. Operations-based exercises include drills, functional exercises (FEs), and full-scale exercises (FSEs). They can clarify roles and responsibilities, identify gaps in resources needed to implement plans and procedures, and improve individual and team performance. Operations-based exercises are characterized by actual response, mobilization of apparatus and resources, and commitment of personnel, usually over an extended period of time.



## METHODOLOGY AND TRACKING

The primary goal of the IPP is to orient EOC Personnel to their minimum level position training and experience through exercises. Building upon the minimum criteria, EOC Personnel will have an opportunity to complete additional training leading to a state recognized credential for their position as well as advanced level training to enhance proficiency within that position.

This plan is intended to:

- Challenge participants with increasingly advanced coursework and scenarios;
- Incorporate, reinforce, and verify lessons learned;
- Identify demonstrated capabilities and areas in need of improvement;
- Provide a means of evaluation and corrective action for exercises; and
- Ensure a method to share lessons learned and best practices from training courses and exercises.

### Training Documentation

As EOC Personnel complete training, they should forward copies of training certificates to: [info@sacoes.org](mailto:info@sacoes.org). Those individuals who have lost copies of their certifications should seek transcripts through the Emergency Management Institute (EMI) or [CSTI](#) and submit those transcripts to the above email.

Staff will record and track training certifications ensuring that all EOC personnel meet the minimum requirements, and will assist in tracking the requirements toward a state credential. The goal deadline to ensure all EOC personnel meet the minimum NIMS/SEMS compliance is **June 30, 2024**.

The Office of Emergency Services may elect to use a Learning Management System (LMS) or may track training certifications through WebEOC, or some other means. All staff is responsible for maintaining their own personal file and certifications.

### Exercise Documentation

All EOC Personnel will be required to sign into and out of all exercises. The sign-in form and subsequent After-Action Report is one of the verification tools available towards EOC Position Credentialing. Those seeking a state credential may need to supply additional documentation including position evaluations.

Copies of exercise documentation will be retained by OES and available to staff submitting their credential packet to the State.

### EOC Personnel Teams

EOC Personnel will be identified by their position and by their team or EOC Cohort. Under ideal circumstances, a team will remain intact for the duration of an operational period. However, as staff

availability or circumstances may dictate, EOC members may be consolidated from multiple teams onto one team within the EOC.

During exercises, teams will rotate through the following roles: Player, Evaluator, or Simulator. Exercises will be repeated in sufficient quantity to allow all team members to participate at some level within a calendar year. All EOC members may gain valuable experience within the exercise program by participating in the various exercise roles.

### Rotation Schedule

Team	Exercise 1	Exercise 2	Exercise 3
Team A	Evaluator	Player	Simulator
Team B	Player	Simulator	Evaluator
Team C	Simulator	Evaluator	Player

## **MULTI-YEAR TRAINING AND EXERCISE SCHEDULE**

AGENCY	Multiyear Schedule: 2020											
	Qtr. 1			Qtr. 2			Qtr. 3			Qtr. 4		
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
SAC OA	WebEOC G606 G775 G191		G611 G626		Disaster Finance	DSW Training	G205			Recovery WKSH Severe Power WKSH Alert & Warning G290/291	G611 Finance G611 Management ICS 300 G626	COOP plan update Severe Power Outage Hazard Annex Regional Recovery Annex
SAC EMD		CUPA Conference			HAZWOPER Refresh	Hazmat Response Plan Update			Continuing Challenge Hazmat WKSH			
PUBLIC HEALTH												
CITIES	WebEOC Training	EOC TTX		Regional Emergency Management Conference	Mass Care and Sheltering					Flood Preparedness		
UASI		FAA Part 107 IMT Type 3 Active Shooter TTX Unified Response to Violent Incidents FSE	Rescue Boat Operations	Swift Water Rescue	Tactical Lifesaver HazMat IC Active Shooter TTX			Intentional MCI Event Training Interdrone Conference Active Shooter TTX	Suspect Tactics and Perimeter	Cybersecurity (CIKR) DJI Airworks Conference	Tactical Lifesaver Explosive Ordinance Disposal Equip. Training Active Shooter TTX	PIO Training

Priority 1 NIMS, SEMS, ICS	Priority 2 Credentialing	Priority 3 Proficiency and Practice	Priority 4 Position Redundancy	Priority 5 Team Formation	Priority 6 Plan Familiarity
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AGENCY	Multiyear Schedule: 2021											
	Qtr. 1			Qtr. 2			Qtr. 3			Qtr. 4		
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
SAC OA	WebEOC G606 G775 G191		G611 G626		Essential Emergency Management Concepts	DSW Training			L952 Public Info Officer L 967 Logistics	Fire FE		
SAC EMD		CUPA Conference			HAZWOPER Refresh	Hazmat Response Plan Update			Continuing Challenge Hazmat WKSH			
PUBLIC HEALTH												
CITIES	WebEOC Training	EOC TTX	EOS Position Specific Training  ICS 300/400	Regional Emergency Management Conference		Volunteer Mgt Seminar or WKSH				Flood Preparedness		
UASI		FAA Part 107 IMT Type 3 Active Shooter TTX Unified Response to Violent Incidents FSE	Rescue Boat Operations	Swift Water Rescue	Tactical Lifesaver HazMat IC Active Shooter TTX			Intentional MCI Event Training Interdrone Conference Active Shooter TTX	Suspect Tactics and Perimeter	Cybersecurity (CIKR) DJI Airworks Conference	Tactical Lifesaver Explosive Ordinance Disposal Equip. Training Active Shooter TTX	PIO Training

<b>Priority 1</b> NIMS, SEMS, ICS	<b>Priority 2</b> Credentialing	<b>Priority 3</b> Proficiency and Practice	<b>Priority 4</b> Position Redundancy	<b>Priority 5</b> Team Formation	<b>Priority 6</b> Plan Familiarity
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AGENCY	Multiyear Schedule: 2022											
	Qtr. 1			Qtr. 2			Qtr. 3			Qtr. 4		
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
SAC OA	WebEOC G606 G775 G191		G611 G626		G288 Volunteer Mgt	DSW Training			L 973 Finance Chief 964 Situation Unit Leader	Flood FSE		
SAC EMD		CUPA Conference			HAZWOPER Refresh	Hazmat Response Plan Update			Continuing Challenge Hazmat WKSH			
PUBLIC HEALTH												
CITIES	WebEOC Training	EOC TTX		Regional Emergency Management Conference				ICS 300/400 Mass Care WKSH				
UASI		FAA Part 107 IMT Type 3 Active Shooter TTX Unified Response to Violent Incidents FSE	Rescue Boat Operations	Swift Water Rescue	Tactical Lifesaver HazMat IC Active Shooter TTX			Intentional MCI Event Training Interdrone Conference Active Shooter TTX	Suspect Tactics and Perimeter	Cybersecurity (CIKR) DJI Airworks Conference	Tactical Lifesaver Explosive Ordinance Disposal Equip. Training Active Shooter TTX	PIO Training

<b>Priority 1</b> NIMS, SEMS, ICS	<b>Priority 2</b> Credentialing	<b>Priority 3</b> Proficiency and Practice	<b>Priority 4</b> Position Redundancy	<b>Priority 5</b> Team Formation	<b>Priority 6</b> Plan Familiarity
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AGENCY	Multiyear Schedule: 2023											
	Qtr. 1			Qtr. 2			Qtr. 3			Qtr. 4		
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
SAC OA	WebEOC G606 G775 G191		G611 G626		E388 Advanced PIO	DSW Training			L 958 Operations Section Chief L 962 Plans Section Chief	Recovery TTX		
SAC EMD		CUPA Conference			HAZWOPER Refresh	Hazmat Response Plan Update			Continuing Challenge Hazmat WKSH			
PUBLIC HEALTH												
CITIES	WebEOC Training	EOC TTX		Regional Emergency Management Conference						Flood Preparedness		
UASI		FAA Part 107 IMT Type 3 Active Shooter TTX Unified Response to Violent Incidents FSE	Rescue Boat Operations	Swift Water Rescue	Tactical Lifesaver HazMat IC Active Shooter TTX			Intentional MCI Event Training Interdrone Conference Active Shooter TTX	Suspect Tactics and Perimeter	Cybersecurity (CIKR) DJI Airworks Conference	Tactical Lifesaver Explosive Ordinance Disposal Equip. Training Active Shooter TTX	PIO Training

<b>Priority 1</b> NIMS, SEMS, ICS	<b>Priority 2</b> Credentialing	<b>Priority 3</b> Proficiency and Practice	<b>Priority 4</b> Position Redundancy	<b>Priority 5</b> Team Formation	<b>Priority 6</b> Plan Familiarity
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AGENCY	Multiyear Schedule: 2024											
	Qtr. 1			Qtr. 2			Qtr. 3			Qtr. 4		
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
SAC OA	WebEOC G606 G775 G191		G611 G626		Essential Emergency Management Concepts	DSW Training			L 969 Communication Unit L 948 SA/COP	Damage Assessment Drill		
SAC EMD		CUPA Conference			HAZWOPER Refresh	Hazmat Response Plan Update			Continuing Challenge Hazmat WKSH			
PUBLIC HEALTH												
CITIES	WebEOC Training	EOC TTX		Regional Emergency Management Conference						Flood Preparedness		
UASI		FAA Part 107 IMT Type 3 Active Shooter TTX Unified Response to Violent Incidents FSE	Rescue Boat Operations	Swift Water Rescue	Tactical Lifesaver HazMat IC Active Shooter TTX			Intentional MCI Event Training Interdrone Conference Active Shooter TTX	Suspect Tactics and Perimeter	Cybersecurity (CIKR) DJI Airworks Conference	Tactical Lifesaver Explosive Ordinance Disposal Equip. Training Active Shooter TTX	PIO Training

Priority 1 NIMS, SEMS, ICS	Priority 2 Credentialing	Priority 3 Proficiency and Practice	Priority 4 Position Redundancy	Priority 5 Team Formation	Priority 6 Plan Familiarity
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## 10-Year Outlook

SACRAMENTO COUNTY OFFICE OF  
EMERGENCY SERVICES

### 10-YEAR OVERVIEW OF TRAINING, PLANNING AND EXERCISES



SEPTEMBER 2017

#### BASIC TRAINING REQUIREMENTS

To remain compliant with federal grants, and in the adoption of the Emergency Operations Plan and Operational Area Plan by the board of supervisors, the County has agreed to maintain compliance with the National Incident Management System (NIMS). NIMS compliance requires the following training:

##### ALL COUNTY PERSONNEL (AS DSW WORKERS)

- IS-100 Introduction to the Incident Command System
- IS-700 National Incident Management System (NIMS)

##### SUPERVISORY LEVELS (AS DSW WORKERS)

- IS-200 ICS for Single Resources and Initial Actions
- IS-800 National Response Framework

##### ADVANCED LEVELS, EOC RESPONDERS

- IS-300 Intermediate ICS for Expanding Incidents
- IS-400 Advanced ICS for Command and General Staff

#### CALOES AND CSTI CREDENTIALING PROGRAM

The state through the California Specialized Training Institute (CSTI) has approved requirements for position credentialing and typing.

While credentialing will allow personnel to participate as a state-wide mutual aid resource, this minimum criteria also allows SacOES to establish a baseline of transferable skills for a variety of positions within the organization. Preparing OES personnel serving in the EOC for these minimum training standards will only further the organization's position should credentialing or minimum standards ever become tied to funding or reimbursement.

#### PLANS AND EXERCISES

In accordance with FEMA and CalOES guidance, the Emergency Operations Plan should be reviewed and updated at least once every three years. The Hazard Mitigation Plan must be reviewed and updated at least once every 5 years. The majority of our remaining plans are annexes or appendices to the Emergency Operations Plan and are set at a rotating cycle over a 3-5 year period.

NIMS defines the preparedness cycle as "planning, training, equipping, exercising, evaluating and taking action to correct and mitigate." This cycle is reflected in activities scheduled for the next 10 years.



#### PLAN REVISION SCHEDULE

The schedule lists the 32 various plans and annexes, shows their status and anticipated schedule for when the plan will be exercised and revised.

#### POSITION TRAINING SCHEDULES

The position schedules are grouped by ICS section and show the training hours per position that must be completed to qualify for a Type III credential. The Department chart shows which departments are assigned responsibilities within the EOC.

Plan Revision Schedule

Hazard/Plan Type	Current Approval Date	Status	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Emergency Operations Plan (EOP)	2017	Current	R	D	O	R	D	O	R	D	O	R
Functional Annex: Mass Care and Sheltering	2012	Overdue		R			R			R		
Functional Annex: Animal Care and Shelter	2018	In Progress	R			R			R			R
Functional Annex: Damage Assessment	new	N/A		R			R			R		
Functional Annex: Debris Management	2016	Current			R			R			R	
Functional Annex: Emergency Public Information (JIC)	2018	Current	O	R	O	O	R	O	O	R	O	O
Functional Annex: Evacuation and Movement	2018	Current		R	D			R	D			
Functional Annex: Family Reunification	2003	In Progress	R			D	R					
Functional Annex: Regional Recovery	2012	In Progress	R		D	R						
Functional Annex: Transportation	2013	Overdue		R					R			
Hazard Annex: Aviation Accident	new	N/A		R				R				
Hazard Annex: Mass Fatality	2017	Current			R					R		
Hazard Annex: Dam/Reservoir Failure	new	N/A		D		R		D		R		
Hazard Annex: Disease Outbreak Response *Public Health Lead		Overdue	R			O	R					
Hazard Annex: Drought and Climate Change	new	Current		D	R			D	R			R
Hazard Annex: Flood Response *DWR Lead	2009	Overdue		D	R							
Hazard Annex: Severe Power Outage	new	In Progress	R			D	R					
Hazard Annex: Rail Response Annex	new	N/A					D	R				R
Hazard Annex: Severe Weather Guidance	2012	In Progress	R			D	R					
Hazard Annex: Weapons of Mass Destruction	new	N/A	D		R			D	R			
Hazard Mitigation Plan (HMP) *DWR Lead	2017	Current			R					R		
Functional Annex: Medically Fragile Sheltering	2011	Overdue	R					D	R			R
Operational Area Plan	2018	Current	D	R			D	R				
SOP: EOC Feeding Plan and Policy	new	On Hold						R			R	
Support Annex: Alert and Warning	2019	In Progress	R				D	R			R	
Support Annex: Continuity of Operations Plan	2017	In Progress	R		D	R			D	R		
Support Annex: Donations Management	2015	Current		R		D	R				R	
Support Annex: Volunteer Management	2014	Pending		O	R			D	R		R	
			10	8	7	5	8	7	7	7	5	5

R = Revision

D = Discussion Based Exercise (Seminar, Workshop, TTX, Game)

O = Operations Based Exercise (Drill, Functional, Full-Scale)

Prepared by Mary Jo Flynn 9/10/2020

M:\PLANS\County Plans\Multi Year Training and Exercise Plan (MYTEP)\multi-year planning matrix 2020

EOC Management Positions

Management Training

			EOC Director	EOC Coord	Safety Officer	PIO	Liaison	Private Sector Coord	Legal Affairs Officer
Training	Substitute	G606	8	8	8	8	8	8	8
	OES/CSTI	ICS100	3	3	3	3	3	3	3
	SEMS/NIMS	ICS200	3	3	3	3	3	3	3
	Combo Course	IS700	3	3	3	3	3	3	3
		IS706	2.5	2.5	2.5	2.5	2.5	2.5	2.5
		IS800	3	3	3	3	3	3	
	Substitute	OES/CSTI Essential	G626E	8	8	8	8	8	8
		Emergency Mgt	G775	16	16	16	16	16	16
			G191	8	8	8	8	8	8
			Concepts Course	G611	8	8	8	8	8
			OES/CSTI Position Specific		8	8	8	8	8
	G775-RM Resource Management			2					
	IS29		2.5	2.5	2.5				
	IS35				2				
	IS42					3			
	IS230.d		6	6	6	6	6	6	
	IS368 or L197		2	2	2				
	IS454				2				
	IS660						2		
	IS662						2		
IS813				0.5					
G205 (Formerly G270.4)			20						
G290					16				
<b>Total Approximate Hours of Training</b>			<b>81</b>	<b>103</b>	<b>81</b>	<b>100</b>	<b>76.5</b>	<b>80.5</b>	<b>76.5</b>

Departments

Position	County Executive	County Counsel	Finance	General Services	Personnel Services	Technology	Agricultural Commissioner	Animal Care & Regulation	Regional Parks	Sanitation district	County Engineering	Transportation	Waste Management & Recycling	Water Resources	Coroner	Environmental Management	Health & Human Services	Human Assistance	Office of Emergency Services
EOC Director	X																		X
EOC Coordinator																			X
Safety Officer					X														X
PIO	X																X		X
Liaison																			X
Private Sector Coord																			
Legal Affairs Officer	X																		

Unassigned positions = Position names in PINK

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EOC Planning Intelligence Positions

Planning & Intelligence

		IR&I	Sec. Ch.	Action Planning	Advanced Plans	Demob	Documentation	Resource Status	SitStat	A&FN	GIS	Social Media
Substitute OES/CSTI SEMS/NIMS Combo Course	G606	8	8	8	8	8	8	8	8	8	8	8
	ICS100	3	3	3	3	3	3	3	3	3	3	3
	ICS200	3	3	3	3	3	3	3	3	3	3	3
	IS700	3	3	3	3	3	3	3	3	3	3	3
	IS706	2.5	2.5	2.5	2.5	2.5	2.5	2.5	2.5	2.5	2.5	2.5
	IS800	3	3	3	3	3	3	3	3	3	3	3
	G626E	8	8	8	8	8	8	8	8	8	8	8
	G775	16	16	16	16	16	16	16	16	16	16	16
	G191	8	8	8	8	8	8	8	8	8	8	8
	G611	8	8	8	8	8	8	8	8	8	8	8
Training	OES/CSTI Position Specific	8	8	8	8	8	8	8	8	8	8	8
	G775-RM Resource Management	2				2	2	2				
	IS42	3										3
	IS103	2									2	
	IS230d	6		6	6	6	6	6	6	6	6	6
	IS368 or L197	2							2			
	IS703.a	3.5	3.5				3.5					
	IS922										3	
	G205 (Formerly G270.4)			20								
	G235			16								
G393			20									
G557 (Formerly G250.7)	16	16					16					
I948	32	32										
PER 304											8	
<b>Total Approximate Hours of Training</b>		<b>137</b>	<b>122</b>	<b>132.5</b>	<b>76.5</b>	<b>78.5</b>	<b>82</b>	<b>94.5</b>	<b>78.5</b>	<b>81.5</b>	<b>87.5</b>	

Unassigned positions = Position names in PINK

Position	County Executive	County Counsel	Finance	General Services	Personnel Services	Technology	Agricultural Commissioner	Animal Care & Regulation	Regional Parks	Sanitation district	County Engineering	Transportation	Waste Management & Recycling	Water Resources	Coroner	Environmental Management	Health & Human Services	Human Assistance	Office of Emergency Services	Sacramento Metro Fire	Sheriff Department	EMS	Planning & Environmental Review	
Planning & Intelligence Chief						X																		X
Action Planning																								
Advanced Plans																								
Demobilization																								
Documentation																								
Resource Status																								
Situation Status																								
Access & Functional Needs																								
Geographic Information Systems (GIS)							X																	
Social Media Tech Spec	X																							

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EOC Operations Positions

Operations

		Ops Section Ch.	Fire Branch	Law Branch	Care & Shelter	Animal Services	Med/Health	Ag & Nat Res	Const & Eng	Damage/Safety Assmt	Debris Mgt	Public Works	Utilities Rep
Substitute OES/CSTI SEMS/NIMS Combo Course	G606	8	8	8	8	8	8	8	8	8	8	8	8
	ICS100	3	3	3	3	3	3	3	3	3	3	3	3
	ICS200	3	3	3	3	3	3	3	3	3	3	3	3
	IS700	3	3	3	3	3	3	3	3	3	3	3	3
	IS706	2.5	2.5	2.5	2.5	2.5	2.5	2.5	2.5	2.5	2.5	2.5	2.5
	IS800	3	3	3	3	3	3	3	3	3	3	3	3
	G626E	8	8	8	8	8	8	8	8	8	8	8	8
	G775	16	16	16	16	16	16	16	16	16	16	16	16
	G191	8	8	8	8	8	8	8	8	8	8	8	8
	G611	8	8	8	8	8	8	8	8	8	8	8	8
Training	OES/CSTI Position Specific	8	8	8	8	8	8	8	8	8	8	8	8
	G775-RM Resource Management	2	2	2	2	2	2	2	2	2	2	2	2
	IS230d	6	6	6	6	6	6	6	6	6	6	6	6
	IS368 or L197	2											
	IS632	2								2			
	IS806	0.5		0.5									
	IS808	0.5				0.5							
	IS811						0.75						
	G205 (Formerly G270.4)									20	20	20	
	G393								20				
	Cal OES MHOCSA course					16							
	Cal OES SAP Evaluator Trng									8			
	Cal OES SAP Program Coordinator Trng									1.5			
	CDPH EOM Trng					6							
	American Red Cross Shelter Fundamentals				4	4							
<b>Total Approximate Hours of Training</b>		<b>83.5</b>	<b>78.5</b>	<b>78.5</b>	<b>83</b>	<b>82.5</b>	<b>101</b>	<b>77.25</b>	<b>98.5</b>	<b>86</b>	<b>98.5</b>	<b>98.5</b>	<b>76.5</b>

DEPARTMENTS

Position	County Executive	County Counsel	Finance	General Services	Personnel Services	Technology	Agricultural Commissioner	Animal Care & Regulation	Regional Parks	Sanitarian district	County Engineering	Transportation	Waste Management & Recycling	Water Resources	Coroner	Environmental Management	Health & Human Services	Human Assistance	Office of Emergency Services	Sacramento Metro Fire	Sheriff Department	EMS	Planning & Environmental Review
Ag & Natural Resources							X																
Animal Services								X															
Care & Shelter																		X	X				
Construction & Engineering														X									
Damage/Safety Assessment														X									X
Debris Management													X	X									
Fire Branch																				X			
Law Branch																					X		
Medical/Health																	X						X
Operations Section Chief																				X	X		
Public Works						X																	
Utilities Rep														X									

Unassigned positions = Position names in PINK

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EOC Logistics Positions

Logistics

			Log. Sec Ch.	Comms/IS	Donations	Facilities	Food	Personnel	EMMA Coord	Supply/Proc.	Transportation	Volunteers
Training	Substitute OES/CSTI SEMS/NIMS Combo Course	G606	8	8	8	8	8	8	8	8	8	8
		KS100	3	3	3	3	3	3	3	3	3	3
		KS200	3	3	3	3	3	3	3	3	3	3
		IS700	3	3	3	3	3	3	3	3	3	3
		IS706	2.5	2.5	2.5	2.5	2.5	2.5	2.5	2.5	2.5	2.5
	Substitute OES/CSTI Essential Emergency Mgt Concepts course	IS800	3	3	3	3	3	3	3	3	3	3
		G626E	8	8	8	8	8	8	8	8	8	8
		G775	16	16	16	16	16	16	16	16	16	16
		G191	8	8	8	8	8	8	8	8	8	8
		G611	8	8	8	8	8	8	8	8	8	8
	OES/CSTI Position Specific	8	8	8	8	8	8	8	8	8	8	
	G205						20					
	G775-RM Resource Management	2	2	2	2	2	2	2	2	2	2	
	IS230d	6	6	6	6	6	6	6	6	6	6	
	IS288			10								10
IS368 or L197	3											
IS703.a	3.5	3.5										
ARC Basic Food Safety					2.5							
EMMA Coordinator Training							1					
<b>Total Approximate Hours of Training</b>			85	78.5	92	78.5	81	98.5	73.5	78.5	78.5	88.5

DEPARTMENTS

Position	County Executive	County Counsel	Finance	General Services	Personnel Services	Technology	Agricultural Commissioner	Animal Care & Regulation	Regional Parks	Sanitation district	County Engineering	Transportation	Waste Management & Recycling	Water Resources	Coroner	Environmental Management	Health & Human Services	Human Assistance	Office of Emergency Services	Sacramento Metro Fire Sheriff Department	EMS	Hands On Sac/NOAD	
Logistics Section Chief				X																			
Communications/Information						X																	
Donations Mgt.																							X
Facilities				X																			
Food Unit				X																			
Personnel Unit					X																		
EMMA Coordinator																				X			
Supply/Procurement				X	X																		
Transportation												X											
Volunteers																				X			X

Unassigned positions = Position names in PINK

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Finance & Administration

			F&A Section Ch.	Comp Claims	Cost Acct	Purchasing	Recovery	Timekeeping
Training	Substitute OES/CSTI SEMS/NIMS Combo Course	G606	8	8	8	8	8	8
		ICS100	3	3	3	3	3	3
		ICS200	3	3	3	3	3	3
		IS700	3	3	3	3	3	3
		IS706	2.5	2.5	2.5	2.5	2.5	2.5
		IS800	3	3	3	3	3	3
	Substitute OES/CSTI Essential Emergency Mgt Concepts course	G626E	8	8	8	8	8	8
		G775	16	16	16	16	16	16
		G191	8	8	8	8	8	8
		G611	8	8	8	8	8	8
		OES/CSTI Position Specific	8	8	8	8	8	8
	IS230.d		6	6	6	6	6	6
	IS368 or L197		2					
	G205 (Formerly G270.4)		20	20	20	20	20	20
	<b>Total Approximate Hours of Training</b>			98.5	96.5	96.5	96.5	96.5

Unassigned positions = Position names in PINK

EOC Finance Positions

DEPARTMENTS

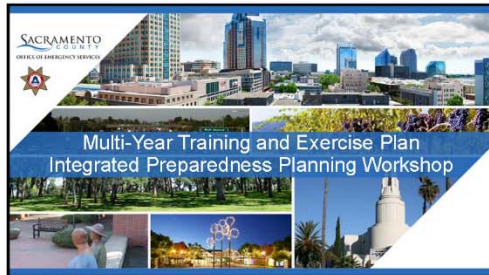
		County Executive	County Counsel	Finance	General Services	Personnel Services	Technology	Agricultural Commissioner	Animal Care & Regulation	Regional Parks	Sanitation district	County Engineering	Transportation	Waste Management & Recycling	Water Resources	Coroner	Environmental Management	Health & Human Services	Human Assistance	Office of Emergency Services	Sacramento Metro Fire	Sheriff Department	EMS	Hands On Sac/VOAD	
Personnel	Finance & Admin Chief			X																					
	Compensation & Claims																								
	Cost Accounting																								
	Purchasing			X	X																				
	Recovery			X	X												X			X					
	Timekeeping																								
	Position																								

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# INTEGRATED PREPAREDNESS PLAN WORKSHOP

9/9/2020



**Legislative Requirements**

- **SB 160** Chaptered Section 8593.3.5 to the Government Code
  - Requires a county to integrate cultural competence, as defined, into its emergency plan upon the next update to its emergency plan
  - Requires a county to provide a forum for community engagement in geographically diverse locations to engage with culturally diverse communities.
- **SB 397** Chaptered Section 99166 to the Public Utilities Code
  - Requires the Office of Emergency Services and Department of Food and Agriculture to develop best practices for allowing pets on public transit vehicles serving areas subject to an evacuation order.

**Legislative Requirements**

- **AB 477** Chapter 218 Section 8593.3 of the Government Code
  - On the next update to its emergency plan, integrate access and functional needs into its emergency plan
- **AB 661** Chapter 392 Article 8 (commencing with Section 41090) to Chapter 11 of Part 3 of Division 26
  - Requires the Sacramento Metropolitan Air Quality Management district to prepare a wildfire smoke air pollution emergency plan as an information source for local agencies and the public during a wildfire smoke air pollution emergency.
  - Due January 1, 2022

**Review of Guidance**

- Current plans
- After actions and corrective actions
- Local EOP
- THIRA
- Credentialing Standards
- IMT Type III Standards
- Legislative Requirements

**Legislative Requirements**

- **AB 681** Chaptered Section 65302.15 of the Government Code
  - The next revision of the local hazard mitigation plan on or after January 1, 2022 would require review and update as necessary to identify evacuation routes and their capacity, safety, and viability under a range of emergency scenarios.
- **SB 99** Chaptered Section 65302 of the Government Code
  - Require city or county on the next revision of the housing element on or after January 1, 2020 to review and update the safety element to include information identifying residential developments in hazard areas that do not have at least 2 emergency evacuation routes.

**New Planning Guidance**

- Multi-Year Training and Exercise Plan Workshop is now the Integrated Preparedness Planning Workshop (IPPW)

9/9/2020

### Planning

- Plans in draft
  - Severe Power Outage Hazard Annex
  - Animal Care & Sheltering plan
  - Regional Recovery Annex
  - Family Reunification Plan
  - Drought/Climate Change Hazard Annex
- Plans scheduled for update
  - Mass Care & Shelter
  - Donations Management
  - Volunteer Management
  - Emergency Operations Plan
  - Severe Weather Hazard Annex
  - Warning and Communication

### Exercise Calendar

- September 18 Planning Meeting: Severe Power Outage
- September 22 Planning Meeting: Regional Recovery
- October 14 Regional Recovery Workshop
- October Regional Alert and Warning Test
- October 21 Severe Power Outage Workshop
- Other city/agency exercise plans

### MYTEP Training Accomplishments


Class FY 2019-2020	Attendance	Exercises FY 2019-2020	Attendance
G290/G291: Basic PIO	Postponed	Family Reunification Workshop	36/115
Disaster Finance	44/60	Evacuation Workshop	51/115
L346: HSEEP	15/40		
G288: Volunteer & Donations	28/29		
Class FY 2020-2021	Attendance	Exercises FY 2020-2021	Scheduled
Recovery Training	31/35	Regional Recovery Workshop	9/24/2020
FEMA Recovery	35/39	Severe Power Outage Workshop	9/21/2020
G290/G291: Basic PIO	Scheduled		

### State High Priorities

- Intelligence and Information Sharing
- Interdiction and Disruption
- Cybersecurity
- Community Resilience
- Risk and Disaster Resilience Assessment
- Critical Transportation
- Environmental Response / Health and Safety
- Fatality Management Services
- Fire Management and Suppression
- Mass Care Services
- Mass Search and Rescue Operations
- On-Scene Security, Protection, and Law Enforcement
- Operational Communications
- Infrastructure Systems
- Economic Recovery
- Health and Social Services
- Housing

### Training

- Held Finance Training with Mike Martinet
  - <https://www.youtube.com/watch?v=3jz4GwYwRk4>
  - <https://www.youtube.com/watch?v=3jz4GwYwRk4>
- Held FEMA Reimbursement training
  - <https://youtu.be/OS0DPSfD8g>
- G290/G291: Basic PIO/JIC
  - October 6 – November 5
  - 9 am – Noon every Tu/Th
  - Online through CSTI



### State Medium Priorities

- Planning
- Public Information and Warning
- Operational Coordination
- Screening, Search, and Detection
- Critical Transportation
- Environmental Response/Health and Safety
- Logistics and Supply Chain Management
- Public Health, Healthcare and Emergency Medical Services
- Situational Assessment
- Natural and Cultural Resources

## IMPROVEMENT PLAN

The Operational Area improvement plan is located in the regional WebEOC System and is available through the Daily Dashboards.

## ACRONYMS

AAR/IP	After Action Report and Improvement Plan
AHIMT	All-Hazards Incident Management Team
CSTI	California Specialized Training Institute
EMAC	Emergency Management Assistance Compact
EMI	Emergency Management Institute
EOC	Emergency Operations Center
FE	Functional Exercise
FSE	Full Scale Exercise
ICS	Incident Command System
IMT	Incident Management Team
IPP	Training and Exercise Plan
IPPW	Training and Exercise Planning Workshop
JIC	Joint Information Center
JIS	Joint Information System
LMS	Learning Management System
MYIPP	Multi-Year Integrated Preparedness Plan
MYTEP	Multi-Year Training and Exercise Plan
NDPTC	National Disaster Preparedness Training Center
NIMS	National Incident Management System
OA	Operational Area
OES	Office of Emergency Services
PIO	Public Information Officer
POC	Points of Contact
SEMS	Standardized Emergency Management System
TTX	Tabletop Exercise
UASI	Urban Area Security initiative
VTTX	Virtual Tabletop Exercise